



**MUNICIPALITY OF SOUTHWEST MIDDLESEX
REGULAR COUNCIL MEETING**

WEDNESDAY, NOVEMBER 7, 2018 1:30 PM
Council Chambers

COUNCIL MINUTES

SOUTHWEST MIDDLESEX COUNCIL MINUTES

The Municipal Council of the Municipality of Southwest Middlesex met in Regular Session in the Council Chamber on November 7, 2018 at 1:30 p.m.

COUNCIL PRESENT:

Mayor Vance Blackmore (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Karen Aranha, Doug Bartlett, Rick Cowell, John Kavelaars, Don McCallum and Martin Vink

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Blackmore calls the meeting to order at 1:30 p.m.

2. APPROVAL OF AGENDA

#2018-0424

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT the Regular Agenda of Council dated November 7, 2018 be accepted as presented.

Carried

3. DISCLOSURE OF PECUNIARY INTEREST

None declared.

4. DEPUTATIONS AND PETITIONS

- Mayor Blackmore thanked all staff for their service to the municipality. Certificates for Years of Service were distributed to the following staff for milestones of 10, 15, and 40 years:
 - Presentation of Recognition Awards – Reg Clark, Mark Johnson, Sheila McCahon, Barbara Pinnell, Lynda Refoir

5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Meeting Minutes – October 24, 2018

#2018-0425

Moved by Councillor Vink

Seconded by Councillor Cowell

THAT the minutes of the meeting of Council dated October 24, 2018 be adopted as printed.

Carried

6. BUSINESS ARISING FROM THE MINUTES

None

7. VOUCHERS

#2018-0426

Moved by Councillor Vink

Seconded by Councillor McCallum

THAT staff be directed to prepare a report on works done by BM Ross with respect to landfills.

Carried

#2018-0427

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT accounts as presented by the Treasurer in the amount of \$585,292.49 be received.

Carried

8. ACTION CORRESPONDENCE

1. Seminar/Training Request form for Live Fire Truck Training for Logan Little on November 17, 2018

#2018-0428

Moved by Councillor Cowell

Seconded by Councillor Aranha

THAT the training request for Live Fire Truck Training for Logan Little on November 17, 2018 is approved.

Carried

9. STAFF REPORTS

a. Fire

b. Administration

1. Gerber's – Site Plan Agreement

#2018-0429

Moved by Councillor Bartlett

Seconded by Councillor Kavelaars

THAT the necessary by-law be enacted authorizing the Mayor and the CAO-Clerk to execute the Site Plan Agreement with Gerber Electric, for the redevelopment of lands located at 278 Elizabeth Street, Glencoe, subject to legal clearance; and

THAT Council approve the removal of the 'Holding' on the property development by by-law.

Carried

2. Holiday Season Office Hours 2018-2019

#2018-0430

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT council approve Holiday Season closure for the Municipal Office at 153 McKellar Street, Glencoe from December 24, 2018 to January 1, 2019, inclusive.

Carried

c. Building

d. Finance

1. Adjustment of Property Taxes

#2018-0431

Moved by Councillor Kavelaars

Seconded by Councillor Cowell

THAT council instruct the treasurer to adjust the property taxes for roll # 3906-000-030-04700-0000 by \$226.00 in accordance with MPAC's recommendation.

Carried

e. Facilities and Recreation

f. Public Works

1. Request for Apportionment of Drainage Assessment Due to Severance of Land

#2018-0432

Moved by Councillor Kavelaars

Seconded by Councillor Aranha

THAT Council pass a resolution approving the apportionment of drainage assessments on the Stevenson Drain.

Carried

2. Verbal Report on Seasonal Part-Time Public Works Employees

Greg Storms noted that upon direction of council two seasonal workers have been hired, Scott LaFramboise and John Walls, and training is underway.

#2018-0433

Moved by Councillor Cowell

Seconded by Deputy Mayor Wilkins

THAT council received the verbal report from the Public Works Manager regarding the engagement of Scott LaFramboise and John Walls as the two seasonal workers having been hired under contract for 2018/2019 season.

Carried

10. REPORTS OF COMMITTEES

1. Lower Thames Valley Conservation Authority

1. Board of Directors Meeting Minutes – October 18, 2018

2. Thames – Sydenham and Region Source Protection Region
Minutes – October 18, 2018

#2018-0434

Moved by Councillor Bartlett

Seconded by Councillor Vink

THAT the Lower Thames Valley Conservation Authority Board of Directors Meeting Minutes and Thames-Sydenham and Region Source Protection Region Minutes, both dated Octobers 18, 2018, are received for information.

Carried

2. Communities in Bloom Minutes – July 26, 2018

#2018-0435

Moved by Councillor Cowell

Seconded by Councillor Aranha

THAT the Communities in Bloom Minutes dated July 26, 2018 are received.

Carried

3. Tri-County Water Board Meeting Package for October 23, 2018 including minutes from the July 24, 2018 meeting

#2018-0436

Moved by Councillor McCallum

Seconded by Councillor Kavelaars

THAT the Tri-County Water Board meeting package for October 23, 2018 including minutes from the July 24, 2018 meeting is received.

Carried

11. UNFINISHED BUSINESS

None

12. INFORMATION CORRESPONDENCE

1. Santa Claus parade letter from the Agricultural Society
2. Industry funding for Municipal Blue Box Recycling for the second quarter of the 2018 Program Year
3. Letter regarding 1845 Longwoods Road
4. Thank You Notes from GDHS Graduation Award Recipients

#2018-0437

Moved by Councillor Kavelaars

Seconded by Councillor Cowell

That the information correspondence items are received and filed.
Carried

13.

A. COUNCILLORS COMMENTS AND ENQUIRIES

Council Members made comments and enquiries regarding the following matters: traffic control measures at intersections controlled by Middlesex County; opportunities for future council to consider purchase of traffic speed detectors; Remembrance Day celebrations throughout Southwest Middlesex and Council Members' participation; and the Santa Claus parade in Glencoe and Council Members' participation.

B. NOTICE OF MOTION

#2018-0438

Moved by Councillor Aranha

Seconded by Councillor Bartlett

THAT the Oath of Office setting out council oath, duties and responsibilities be received by each member of council for the next term in a frame.

Carried

14. NOTICE OF FUTURE MEETINGS (subject to change)

- November 21, 2018 – Council – 7:00 p.m. **if required**
- November 28, 2018 – Council/Planning – 7:00 p.m.

15. CLOSED SESSION (Committee of the Whole)

No closed session anticipated

16. BY-LAWS

1. By-law No. 2018/079

Being a by-law to authorize the Mayor and the CAO-Clerk to enter into a site plan control agreement with Gerber Electric Ltd. on property known municipally as 278 Elizabeth Street, Glencoe, ON

2. By-law No. 2018/080

Being a by-law to amend By-law 2011/065 being the Zoning By-law of the Municipality of Southwest Middlesex – Lots 40, 41 and 42, Registered Plan 314, Village of Glencoe

3. By-law No. 2018/081

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (November 7, 2018)

#2018-0439

Moved by Councillor Bartlett

Seconded by Councillor Cowell

That By-law No. 2018/079 to By-law No. 2018/081 be given first, second, third and final readings.

Carried

17. ADJOURNMENT

The Mayor adjourned the meeting at 2:15 p.m.

Mayor

CAO/Clerk